View Form History

Spousal Coordination of Benefits (SCOB) Policy

How to access Employee Self Service for the Spousal Coordination of Benefits (SCOB) Form

Review SCOB Form History

Members can review past forms and confirm online submissions anytime through Employee Self-Service.

Login to Employee Self Service at

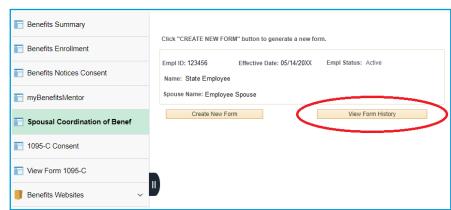
www.employeeselfservice.omb.delaware.gov.

Additional instructions are provided on the Employee Self Service Assistance page, including Password Reset.



Reviewing the Spousal Coordination of Benefits Form

- 1. Select Benefits.
- **2.** Select **Spousal Coordination of Benef**, then verify **Personal Contact Information**.
- **3.** The screen will appear providing option to **View Form History**.
- **4.** Select **View Form History**, to view a list of all your completed Spousal Coordination of Benefits forms by date.





A form will **ONLY** be submitted to the carrier if all three (3) authorizations are marked with "Y".

You may select each form to review. If information is incorrect or missing, you will need to complete a new form by returning to the **CREATE NEW FORM**.

NOTE: "N" or N/A" will display on the form summary for questions that did not require a response.